

RECEIVED

FEB 26 2016 *ju*

City Clerk's Office

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY**

Council Chambers, Old Central Building
109 N Birch, Owasso, OK 74055
Regular Meeting
Tuesday, March 1, 2016 - 6:30 pm

1. **Call to Order**
Chair Jeri Moberly
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – February 16, 2016, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Date 2/20/2016
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk and Agenda posted at City Hall bulletin board at 6:00 pm on Friday, February 26, 2016.



Sherry Bishop, City Clerk

OWASSO PUBLIC GOLF AUTHORITY

MINUTES OF REGULAR MEETING Tuesday, February 16, 2016

The Owasso Public Golf Authority met in regular session on Tuesday, February 16, 2016, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and the Agenda filed in the office of the City Clerk and posted on the City Hall bulletin board at 6:00 pm on Friday, February 12, 2016.

1. Call to Order

Chair Jeri Moberly called the meeting to order at 7:21 pm.

2. Roll Call

Present

Chair – Jeri Moberly

Vice-Chair – Lyndell Dunn

Trustee – Doug Bonebrake

Trustee – Bill Bush

Trustee – Chris Kelley

A quorum was declared present.

Absent

None

Staff:

Authority Manager - Warren Lehr

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes

- February 2, 2016, Regular Meeting
- February 9, 2016, Regular Meeting

B. Approve claims

Mr. Bonebrake moved, seconded by Dr. Kelley to approve the Consent Agenda with claims totaling \$9,864.29.

YEA: Bonebrake, Bush, Dunn, Kelley, Moberly

NAY: None

Motion carried: 5-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda

None

5. Report from OPGA Manager

None

6. Report from OPGA Attorney

None

7. Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)

- Payroll Payment Reports:
 - Pay Period Ending Date 2/6/16
- Monthly Budget Status Report – January 2016

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Mr. Bonebrake moved, seconded by Dr. Kelley to adjourn the meeting.

YEA: Bonebrake, Bush, Dunn, Kelley, Moberly

NAY: None

Motion carried 5-0 and the meeting adjourned at 7:22 pm.

Jeri Moberly, Chair

Juliann M. Stevens, Deputy City Clerk

Claims List

3/1/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
OPGA	JPMORGAN CHASE BANK	GREAT PLAINS-RETURN	-40.00
	JPMORGAN CHASE BANK	WALMART-FOOD	34.80
	BGR DAILY ACCT.	REIMB GOLF PETTY CASH	646.05
	BGR DAILY ACCT.	REIMB GOLF PETTY CASH	1,199.00
	BRIGHTON COLLECTIBLES, INC	MERCHANDISE	46.54
	JPMORGAN CHASE BANK	SAMS-FOOD	319.21
	JPMORGAN CHASE BANK	REASORS-FOOD	19.90
	JPMORGAN CHASE BANK	PING-MERCHANDISE	1,810.99
	JPMORGAN CHASE BANK	WALMART-FOOD	94.32
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	59.28
	JPMORGAN CHASE BANK	JLR SOLUTIONS-MERCHANDISE	316.52
	JPMORGAN CHASE BANK	EXECUTIVE COFFEE-COFFEE	42.94
	JPMORGAN CHASE BANK	GREAT PLAINS-BEVERAGES	249.65
	JPMORGAN CHASE BANK	OAKLEY-MERCHANDISE	54.75
	TOTAL OPGA		
CART OPERATIONS	YAMAHA GOLF CAR COMPANY	REPAIRS	281.50
	YAMAHA MOTOR CORPORATION, USA	CART LEASE	3,595.49
TOTAL CART OPERATIONS			3,876.99
COURSE MAINT	UNIFIRST HOLDINGS LP	AIR FRESHENER	2.00
	UNIFIRST HOLDINGS LP	AIR FRESHENER	2.00
	UNIFIRST HOLDINGS LP	SHOP TOWELS	11.19
	UNIFIRST HOLDINGS LP	SHOP TOWELS	11.19
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	15.39
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	15.39
	HARRELL'S, LLC	HERBICIDE	258.32
	JPMORGAN CHASE BANK	TULSA AIRPORT-PARKING FEE	24.00
	JPMORGAN CHASE BANK	OREILLY AUTO-BELT/FILTER	24.34
	JPMORGAN CHASE BANK	OREILLY AUTO-FILTER	13.24
	JPMORGAN CHASE BANK	OREILLY AUTO-AIR FILTER	15.29
	JPMORGAN CHASE BANK	OREILLY AUTO-ZIP TIES	8.06
	JPMORGAN CHASE BANK	LUBER BROS-TIE ROD ENDS	309.10
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	40.60
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	29.49
	JPMORGAN CHASE BANK	OGCSA-REGISTRATION FEE	30.00
	JPMORGAN CHASE BANK	HD SUPPLY-FITTING	19.00
	JPMORGAN CHASE BANK	UNITED-BAGGAGE FEES	50.00
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	19.01
	JPMORGAN CHASE BANK	TRAVEL EXPENSE	437.48
	AEP/PSO	ELECTRIC USE	621.20
	JPMORGAN CHASE BANK	LOWES-PROPANE TORCH	14.98
	JPMORGAN CHASE BANK	IBT-EQUIPMENT REPAIR	458.08
	JPMORGAN CHASE BANK	UNITED-BAGGAGE FEES	50.00

Claims List

3/1/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
COURSE MAINT...	JPMORGAN CHASE BANK	KIMBALL MIDWEST-WASHERS	14.99
	TCF NATIONAL BANK	EQUIPMENT LEASE	5,058.28
TOTAL COURSE MAINT			7,552.62
FOOD & BEV	JPMORGAN CHASE BANK	ELITE RESTAURANT-SUPPLIES	1,049.34
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	9.97
	JPMORGAN CHASE BANK	SAMS-SUPPLIES	70.24
	JPMORGAN CHASE BANK	HOBBY LOBBY-RETURN	-20.50
TOTAL FOOD & BEV			1,109.05
GOLF ADMIN	GPS TECHNOLOGIES, INC	MARCH GPS LEASE PAYMENT	840.00
	JPMORGAN CHASE BANK	COX-CABLE	71.20
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	144.65
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	43.91
	AT&T LONG DISTANCE	LONG DISTANCE SERVICE	35.38
	AEP/PSO	ELECTRIC USE	721.33
TOTAL GOLF ADMIN			1,856.47
FUND GRAND TOTAL			19,249.08
OPGA GRAND TOTAL			\$19,249.08

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 02/20/16

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
Golf Shop Operations	2,621.47	4,115.13
Cart Operations	1,329.89	1,493.19
Golf Course Operations	7,202.11	11,728.05
Food & Beverage	2,136.34	3,544.30
General & Administration	3,177.90	4,855.29
<u>FUND TOTAL</u>	<u>16,467.71</u>	<u>25,735.96</u>