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City Clerk's Office

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY**

Council Chambers, Old Central Building
109 N Birch, Owasso, OK 74055
Regular Meeting
Tuesday, February 2, 2016 - 6:30 pm

1. **Call to Order**
Chair Jeri Moberly
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – January 19, 2016, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Date 1/23/16
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk and Agenda posted at City Hall bulletin board at 6:00 pm on Friday, January 29, 2016.



Sherry Bishop, City Clerk

OWASSO PUBLIC GOLF AUTHORITY

MINUTES OF REGULAR MEETING Tuesday, January 19, 2016

The Owasso Public Golf Authority met in regular session on Tuesday, January 19, 2016, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and the Agenda filed in the office of the City Clerk and posted on the City Hall bulletin board at 6:00 pm on Friday, January 15, 2016.

1. Call to Order

Chair Jeri Moberly called the meeting to order at 7:45 pm.

2. Roll Call

Present

Chair – Jeri Moberly

Vice-Chair – Lyndell Dunn

Trustee – Doug Bonebrake

Trustee – Bill Bush

Trustee – Chris Kelley

A quorum was declared present.

Absent

None

Staff:

Authority Manager - Warren Lehr

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes

- January 5, 2016, Regular Meeting
- January 12, 2016, Regular Meeting

B. Approve claims

Mr. Dunn moved, seconded by Mr. Bonebrake to approve the Consent Agenda with claims totaling \$6,200.25.

YEA: Bonebrake, Bush, Dunn, Kelley, Moberly

NAY: None

Motion carried: 5-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda None

5. Report from OPGA Manager None

6. Report from OPGA Attorney None

7. Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)

- Payroll Payment Reports:
 - Pay Period Ending Date 12/26/15
 - Pay Period Ending Date 1/9/16
- Monthly Budget Status Report – December 2015

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Mr. Bonebrake moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Bonebrake, Bush, Dunn, Kelley, Moberly

NAY: None

Motion carried 5-0 and the meeting adjourned at 7:46 pm.

Jeri Moberly, Chair

Lisa Wilson, Minute Clerk

Claims List

2/2/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
OPGA	JPMORGAN CHASE BANK	SAMS CLUB-FOOD	96.10
	JPMORGAN CHASE BANK	GPS QUICK CLIP-MERCHANDIS	157.55
	JPMORGAN CHASE BANK	TEXOMA-MERCHANDISE	81.77
	JPMORGAN CHASE BANK	TEXOMA-MERCHANDISE	162.86
	JPMORGAN CHASE BANK	TEXOMA-MERCHANDISE	236.81
	JPMORGAN CHASE BANK	TAYLORMADE-MERCHANDISE	375.94
	JPMORGAN CHASE BANK	JAVA DAVES-COFFEE	80.89
	BGR DAILY ACCT.	REIMB GOLF PETTY CASH	114.65
TOTAL OPGA			1,306.57
CART OPERATIONS	JPMORGAN CHASE BANK	TIMMONS OIL-FUEL	943.13
	YAMAHA MOTOR CORPORATION, USA	CART LEASE	3,595.49
TOTAL CART OPERATIONS			4,538.62
COURSE MAINT	WATER UTILITIES SERVICES, INC	VALVE BOX LIDS	148.99
	JPMORGAN CHASE BANK	NORTHERN TOOL-TOOLS	545.20
	JPMORGAN CHASE BANK	LUBER BROS-BRACKETS	769.79
	JPMORGAN CHASE BANK	HARRELLS-FERTILIZER	53.47
	AEP/PSO	ELECTRIC USE	858.50
	UNIFIRST HOLDINGS LP	AIR FRESHENER	2.00
	UNIFIRST HOLDINGS LP	AIR FRESHENER	2.00
	UNIFIRST HOLDINGS LP	SHOP TOWELS	11.19
	UNIFIRST HOLDINGS LP	SHOP TOWELS	11.19
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	15.39
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	15.39
	JPMORGAN CHASE BANK	LUBER BROS-OIL FILTER	46.52
	JPMORGAN CHASE BANK	INNOVATIVE TURF-PIGMENT	540.00
	JPMORGAN CHASE BANK	NORTHERN TOOL-GENERATOR	359.00
	JPMORGAN CHASE BANK	LUBER BROS-FILTER	37.53
	JPMORGAN CHASE BANK	OWASSO TOP SOIL-TOPSOIL	125.00
	JPMORGAN CHASE BANK	P & K EQUIP-TENSIONER	25.44
	JPMORGAN CHASE BANK	QUIK SERVICES-STEEL	414.55
	JPMORGAN CHASE BANK	SPORTS TURF-PARTS	437.06
	TCF NATIONAL BANK	EQUIPMENT LEASE	5,058.28
	JPMORGAN CHASE BANK	OREILLYS-CLAMPS & OIL	40.92
	JPMORGAN CHASE BANK	OREILLYS-HYDRAULIC HOSES	132.61
	JPMORGAN CHASE BANK	OREILLYS-STARTING FLUID	7.98
	JPMORGAN CHASE BANK	OREILLYS-FUEL FILTER	2.71
	JPMORGAN CHASE BANK	OREILLYS-FUEL FILTER	10.34
	JPMORGAN CHASE BANK	OREILLYS-TOGGLE SWITCH	4.99
	JPMORGAN CHASE BANK	OREILLYS-AIR FILTER	24.10
	JPMORGAN CHASE BANK	OREILLYS-SUPPLIES	6.99
	JPMORGAN CHASE BANK	OREILLYS-MOTOR OIL	48.13
	JPMORGAN CHASE BANK	OREILLYS-OIL & FILTER	22.42

Claims List

2/2/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
COURSE MAINT...	JPMORGAN CHASE BANK	OREILLYS-AIR FILTER & OIL	56.69
	JPMORGAN CHASE BANK	OREILLYS-SPRAY PAINT	12.97
TOTAL COURSE MAINT			9,847.34
FOOD & BEV	JPMORGAN CHASE BANK	SAMS CLUB-SUPPLIES	45.37
	JPMORGAN CHASE BANK	AMAZON-SUPPLIES	39.49
	JPMORGAN CHASE BANK	MURPHY SANITARY-SUPPLIES	62.40
TOTAL FOOD & BEV			147.26
GOLF ADMIN	AEP/PSO	ELECTRIC USE	848.85
	JPMORGAN CHASE BANK	COX-CABLE	71.20
	JPMORGAN CHASE BANK	LOWES-DOOR KNOB	9.97
	OKLAHOMA GOLF ASSOCIATION	ANNUAL DUES	100.00
	WOMEN'S OKLAHOMA GOLF ASSOCIATION	ANNUAL DUES	75.00
TOTAL GOLF ADMIN			1,105.02
FUND GRAND TOTAL			16,944.81
OPGA GRAND TOTAL			\$16,944.81

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 01/23/16

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
Golf Shop Operations	2,382.10	3,846.34
Cart Operations	787.25	883.94
Golf Course Operations	7,010.95	11,498.20
Food & Beverage	2,029.85	3,446.80
General & Administration	3,177.90	4,855.29
<u>FUND TOTAL</u>	<u>15,388.05</u>	<u>24,530.57</u>