

**PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC GOLF AUTHORITY**

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DEC 31 2015 *lw*

City Clerk's Office

Council Chambers, Old Central Building
109 N Birch, Owasso, OK 74055
Regular Meeting
Tuesday, January 5, 2016 - 6:30 pm

1. **Call to Order**
Chair Jeri Moberly
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – December 15, 2015, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPGA Manager**
6. **Report from OPGA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Date 12/12/15
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk and Agenda posted at City Hall bulletin board at 6:00 pm on Thursday, December 31, 2015.



Sherry Bishop, City Clerk

OWASSO PUBLIC GOLF AUTHORITY

MINUTES OF REGULAR MEETING Tuesday, December 15, 2015

The Owasso Public Golf Authority met in regular session on Tuesday, December 15, 2015, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and the Agenda filed in the office of the City Clerk and posted on the City Hall bulletin board at 6:00 pm on Friday, December 11, 2015.

1. Call to Order

Chair Jeri Moberly called the meeting to order at 7:15 pm.

2. Roll Call

Present

Chair – Jeri Moberly Trustee

Vice-Chair – Lyndell Dunn

Trustee – Chris Kelley

A quorum was declared present.

Absent

Trustee - Doug Bonebrake

Trustee – Bill Bush

Staff:

Authority Manager - Warren Lehr

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes

- December 1, 2015, Regular Meeting
- December 8, 2015, Regular Meeting

B. Approve claims

Dr. Kelley moved, seconded by Mr. Dunn to approve the Consent Agenda with claims totaling \$13,104.99.

YEA: Dunn, Kelley, Moberly

NAY: None

Motion carried: 3-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda None

5. Report from OPGA Manager

- Quarterly Golf Report

Warren Lehr introduced Larry Langford. Mr. Langford provided the quarterly golf report.

6. Report from OPGA Attorney

None

7. Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)

- Payroll Payment Report – Pay Period Ending Date 11/28/15
- Monthly Budget Status Report – November 2015

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Dr. Kelley moved, seconded by Mr. Dunn to adjourn the meeting.

YEA: Dunn, Kelley, Moberly

NAY: None

Motion carried: 3-0 and the meeting adjourned at 7:24 pm.

Jeri Moberly, Chair

Juliann M. Stevens, Minute Clerk

Claims List

1/5/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
OPGA	JPMORGAN CHASE BANK	WALMART-FOOD	100.48
	JPMORGAN CHASE BANK	SAMSCLUB-FOOD	138.74
	JPMORGAN CHASE BANK	REASORS-FOOD	73.78
	JPMORGAN CHASE BANK	REASORS-FOOD	44.43
	JPMORGAN CHASE BANK	SAMSCLUB-FOOD	574.43
	JPMORGAN CHASE BANK	WALMART-FOOD	54.63
	JPMORGAN CHASE BANK	WALMART-FOOD	22.82
	JPMORGAN CHASE BANK	TAYLORMADE-MERCHANDISE	225.88
	JPMORGAN CHASE BANK	TAYLORMADE-MERCHANDISE	368.56
	JPMORGAN CHASE BANK	TAYLORMADE-MERCHANDISE	116.47
	JPMORGAN CHASE BANK	JAVA DAVE'S-COFFEE	67.95
	JPMORGAN CHASE BANK	SAMSCLUB-FOOD	3.98
	JPMORGAN CHASE BANK	SAMSCLUB-FOOD	259.02
	JPMORGAN CHASE BANK	GRT PLAINS-BEVERAGE ORDER	98.00
	JPMORGAN CHASE BANK	BUSHNELL-MERCHANDISE	1,334.33
	JPMORGAN CHASE BANK	NIKE-MERCHANDISE	156.61
TOTAL OPGA			3,640.11
GOLF SHOP	JPMORGAN CHASE BANK	UPS STORE-SHIPPING	25.70
	JPMORGAN CHASE BANK	USPS-SHIPPING COSTS	6.59
	JPMORGAN CHASE BANK	USPS-SHIPPING	56.60
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	35.94
	JPMORGAN CHASE BANK	PGA-FEES	200.00
	OKLAHOMA GOLF ASSOCIATION	HANDICAP SERVICE	80.00
TOTAL GOLF SHOP			404.83
CART OPERATIONS	JPMORGAN CHASE BANK	INTERSTATE-CART BATTERY	103.30
	JPMORGAN CHASE BANK	LOWES-PLUMBING PARTS	22.90
	YAMAHA MOTOR CORPORATION, USA	CART LEASE	3,119.00
TOTAL CART OPERATIONS			3,245.20
COURSE MAINT	UNIFIRST HOLDINGS LP	AIR FRESHENER	2.00
	TCF NATIONAL BANK	EQUIPMENT LEASE	5,058.28
	AT&T	CONSOLIDATED PHONE BILL	72.82
	JPMORGAN CHASE BANK	SITE ONE-LANDSCAPE PLANTS	158.00
	JPMORGAN CHASE BANK	LODGING EXPENSE	111.62
	JPMORGAN CHASE BANK	LODGING EXPENSE	122.90
	JPMORGAN CHASE BANK	INNOVATIVE-TURF PIGMENT	540.00
	JPMORGAN CHASE BANK	LOWES-SAW BLADES	23.88
	AEP/PSO	ELECTRIC USAGE	979.77
	JPMORGAN CHASE BANK	IBT-BEARINGS	157.75
	JPMORGAN CHASE BANK	LOWES-DRILL BITS	11.34
	JPMORGAN CHASE BANK	P & K EQUIPMENT-BEDKNIVES	121.38

Claims List

1/5/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
COURSE MAINT...	JPMORGAN CHASE BANK	TRAVEL EXPENSE	11.29
	JPMORGAN CHASE BANK	P & K EQUIPMENT-ROPE	39.53
	AT&T	LONG DISTANCE PHONE BILL	0.59
	JPMORGAN CHASE BANK	GCSAA-DUES	95.00
	JPMORGAN CHASE BANK	GCSAA-MEMBERSHIP DUES	190.00
	JPMORGAN CHASE BANK	GCSAA-CONFERENCE	540.00
	JPMORGAN CHASE BANK	LOWES-PVC FITTINGS	15.30
	JPMORGAN CHASE BANK	UNITED-AIRFARE	379.20
	JPMORGAN CHASE BANK	UNITED-AIRFARE	379.20
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	15.39
	UNIFIRST HOLDINGS LP	TOWEL SERVICE	11.19
	JPMORGAN CHASE BANK	OREILLY-COPPER PLUG	7.98
	JPMORGAN CHASE BANK	OREILLYS-BRAKE CLEANER	38.57
	JPMORGAN CHASE BANK	OREILLYS-OIL FILTER	6.90
	JPMORGAN CHASE BANK	OREILLYS-HOSE CLAMPS	30.88
	JPMORGAN CHASE BANK	LUBER BROS-GROOMER BELTS	378.34
	JPMORGAN CHASE BANK	WALMART-COFFEE	7.94
	JPMORGAN CHASE BANK	HD SUPPLY-SUPPLIES	30.44
	JPMORGAN CHASE BANK	HD SUPPLY-PART	5.93
	JPMORGAN CHASE BANK	LOWES-ROPE	9.48
	JPMORGAN CHASE BANK	LUBER BROS-BEDKNIVES	88.47
	JPMORGAN CHASE BANK	LUBER BROS-OIL FILTER	30.20
	JPMORGAN CHASE BANK	LUBER BROS-FUEL FILTER	24.83
	JPMORGAN CHASE BANK	LUBER BROS-GROOMER BELTS	129.53
	JPMORGAN CHASE BANK	LUBER BROS-GROOMER BELTS	388.72
	JPMORGAN CHASE BANK	LOWES-SAW BLADES/GLASSES	26.28
	HARRELL'S, LLC	FERROUS SULFATE	169.72
	UNIFIRST HOLDINGS LP	AIR FRESHENER	2.00
	UNIFIRST HOLDINGS LP	AIR FRESHENER	2.00
	UNIFIRST HOLDINGS LP	SHOP TOWELS	11.19
	UNIFIRST HOLDINGS LP	SHOP TOWELS	11.19
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	15.39
	UNIFIRST HOLDINGS LP	UNIFORM SERVICE	15.39
	ANCHOR STONE COMPANY	GRAVEL	136.77
ANCHOR STONE COMPANY	GRAVEL	342.64	
HOLLIDAY SAND & GRAVEL CO	BUNKER SAND #9 REPAIR	491.25	
TREASURER PETTY CASH	TRAVEL EXPENSE/COOK	92.96	
TOTAL COURSE MAINT			11,531.42
FOOD & BEV	JPMORGAN CHASE BANK	SADDORIS-LINEN RENTAL	152.46
	JPMORGAN CHASE BANK	REASORS-SUPPLIES	5.94
	JPMORGAN CHASE BANK	SAMSCLUB-SUPPLIES	74.97
	JPMORGAN CHASE BANK	BROOKS-GREASE SERVICE	500.00
	JPMORGAN CHASE BANK	SAMSCLUB-SUPPLIES	62.30

Claims List

1/5/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
FOOD & BEV...	JPMORGAN CHASE BANK	SAMSCLUB-SUPPLIES	59.17
	JPMORGAN CHASE BANK	HOBBY LOBBY-SUPPLIES	48.18
	JPMORGAN CHASE BANK	SYSCO-SUPPLIES	57.82
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	8.52
TOTAL FOOD & BEV			969.36
GOLF ADMIN	JPMORGAN CHASE BANK	LOWES-BATTERIES	35.91
	JPMORGAN CHASE BANK	COURSETRENDS-HOSTING	300.00
	JPMORGAN CHASE BANK	COX-CABLE	71.20
	JPMORGAN CHASE BANK	WASTE MGMT-REFUSE SERVICE	282.00
	AT&T	LONG DISTANCE PHONE BILL	0.35
	GPS TECHNOLOGIES, INC	JAN GPS LEASE PAYMENT	840.00
	JPMORGAN CHASE BANK	LOCKE-URINAL REPAIR	209.66
	JPMORGAN CHASE BANK	WALMART-SUPPLIES	44.29
	AEP/PSO	ELECTRIC USAGE	801.34
	AT&T LONG DISTANCE	LONG DISTANCE PHONE BILL	34.40
	AT&T	CONSOLIDATED PHONE BILL	85.96
	XEROX CORPORATION	COPIER SERVICE	65.86
	TOTAL GOLF ADMIN		
FUND GRAND TOTAL			22,561.89
OPGA GRAND TOTAL			\$22,561.89

OWASSO PUBLIC GOLF AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 12/12/15

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
Golf Shop Operations	2,201.00	3,622.77
Cart Operations	999.94	1,118.73
Golf Course Operations	7,404.10	11,875.77
Food & Beverage	2,429.25	3,849.44
General & Administration	3,177.90	4,823.51
<u>FUND TOTAL</u>	<u>16,212.19</u>	<u>25,290.22</u>