

PUBLIC NOTICE OF THE MEETING OF THE
OWASSO PUBLIC WORKS AUTHORITY

RECEIVED

DEC 31 2015 *JW*

City Clerk's Office

Council Chambers, Old Central Building
109 N Birch, Owasso, OK 74055
Regular Meeting
Tuesday, January 5, 2016 - 6:30 pm

1. **Call to Order**
Chair Jeri Moberly
2. **Roll Call**
3. **Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)**
 - A. Approve minutes – December 15, 2015, Regular Meeting
 - B. Approve claims
4. **Consideration and appropriate action relating to items removed from the Consent Agenda**
5. **Report from OPWA Manager**
6. **Report from OPWA Attorney**
7. **Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)**
 - Payroll Payment Report – Pay Period Ending Date 12/12/15
8. **New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)**
9. **Adjournment**

Notice of Public Meeting filed in the office of the City Clerk and Agenda posted at City Hall bulletin board at 6:00 pm on Thursday, December 31, 2015.



Sherry Bishop, City Clerk

OWASSO PUBLIC WORKS AUTHORITY

MINUTES OF REGULAR MEETING Tuesday, December 15, 2015

The Owasso Public Works Authority met in regular session on Tuesday, December 15, 2015, in the Council Chambers at Old Central, 109 N Birch, Owasso, Oklahoma per the Notice of Public Meeting and the Agenda filed in the office of the City Clerk and posted on the City Hall bulletin board at 6:00 pm on Friday, December 11, 2015.

1. Call to Order

Chair Jeri Moberly called the meeting to order at 7:13 pm.

2. Roll Call

Present

Chair – Jeri Moberly

Vice-Chair – Lyndell Dunn

Trustee – Chris Kelley

A quorum was declared present.

Absent

Trustee - Doug Bonebrake

Trustee – Bill Bush

Staff:

Authority Manager - Warren Lehr

Authority Attorney - Julie Lombardi

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes

- December 1, 2015, Regular Meeting
- December 8, 2015, Regular Meeting

B. Approve claims

Dr. Kelley moved, seconded by Mr. Dunn to approve the Consent Agenda with claims totaling \$1,276,428.10.

YEA: Dunn, Kelley, Moberly

NAY: None

Motion carried: 3-0

4. Consideration and appropriate action relating to items removed from the Consent Agenda None

5. Report from OPWA Manager None

6. Report from OPWA Attorney None

7. Official Notices to Authority (documents for acknowledgment or information only, no discussion or action will be taken)

- Payroll Payment Report – Pay Period Ending Date 11/28/15
- Monthly Budget Status Report – November 2015

8. New Business (New Business is any item of business which could not have been foreseen at the time of posting of the agenda)

None

9. Adjournment

Mr. Dunn moved, seconded by Dr. Kelley to adjourn the meeting.

YEA: Dunn, Kelley, Moberly

NAY: None

Motion carried: 3-0 and the meeting adjourned at 7:15 pm.

Jeri Moberly, Chair

Juliann M. Stevens, Minute Clerk

Claims List

1/5/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
OPWA	AMERICAN MUNICIPAL SERVICES CORP.	COLLECTION SERVICES	126.30
TOTAL OPWA			126.30
OPWA ADMINISTRATION	JPMORGAN CHASE BANK	SAMSCLUB-SUPPLIES	140.74
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	155.97
	JPMORGAN CHASE BANK	INTERSTATE-BATTERIES	48.60
	JPMORGAN CHASE BANK	HOME DEPOT-SUPPLIES	59.98
	AEP/PSO	ELECTRIC USAGE	1,382.70
	CITY OF OWASSO	ADMINISTRATIVE OVERHEAD	15,416.00
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	36.42
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	36.52
	STANDLEY SYSTEMS, LLC	COPIER MAINTENANCE AGREEM	250.09
	JPMORGAN CHASE BANK	CHARACTER TRAINING	135.88
	JPMORGAN CHASE BANK	CHARACTER TRAINING	43.74
	JPMORGAN CHASE BANK	HOBBY LOBBY-SUPPLIES	23.93
	JPMORGAN CHASE BANK	JQ PLUMBING-GAS LINE	2,200.00
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	36.42
	UNITED STATES CELLULAR CORPORATION	PW CELL PHONES	56.52
	AT&T	CONSOLIDATED PHONE BILL	146.80
	JPMORGAN CHASE BANK	FREDPRYOR-TRAINING	199.00
	JPMORGAN CHASE BANK	SAMSCLUB-SUPPLIES	37.56
	AT&T	LONG DISTANCE PHONE BILL	10.64
TOTAL OPWA ADMINISTRATION			20,417.51
UTILITY BILLING	TECHNICAL PROGRAMMING SERVICES INC	BILLING SERVICES	2,595.13
	TECHNICAL PROGRAMMING SERVICES INC	BILLING SERVICES	1,594.83
	TODD C. KIMBALL	METER READER	843.30
	TYRONE EUGENE DINKINS	METER READER	231.30
	TYRONE EUGENE DINKINS	METER READER	279.75
	TODD C. KIMBALL	METER READER	587.70
	CHELSEA STUDIE	TUITION REIMBURSEMENT	545.82
TOTAL UTILITY BILLING			6,677.83
WATER	SPOK, INC.	PAGER USE	89.20
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	55.02
	TWIN CITIES READY MIX, INC	CONCRETE	216.00
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	55.02
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	55.02
	HD SUPPLY WATERWORKS, LTD.	WATER METERS - METER REPL	104,544.00
	AEP/PSO	ELECTRIC USAGE	699.01
	JPMORGAN CHASE BANK	LOWES-BATTERIES	22.27
	JPMORGAN CHASE BANK	WELSCO-WIRE	89.81
	JPMORGAN CHASE BANK	LOWES-FIRE EXTINGUISHERS	149.91

Claims List

1/5/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
WATER...	JPMORGAN CHASE BANK	LOCKE SUPPLY-EXT CORD	65.59
	JPMORGAN CHASE BANK	GREENHILL-GRAVEL	185.12
	SCHUERMAN ENTERPRISES, INC	WWTP - TROUBLESHOOTING	1,613.43
	CITY OF TULSA DEPT OF FINANCE	LAB SERVICES FOR NOV2015	500.00
TOTAL WATER			108,339.40
WASTEWATER TREATMENT	MICHAEL G. RICHARD	MICROSCOPIC EXAM	550.00
	JPMORGAN CHASE BANK	NCL OF WISC-FILTERS	267.93
	JPMORGAN CHASE BANK	HACH CO-LAB SUPPLIES	60.94
	JPMORGAN CHASE BANK	HACH CO-LAB SUPPLIES	150.27
	JPMORGAN CHASE BANK	HACH CO-LAB SUPPLIES	285.84
	JPMORGAN CHASE BANK	HACH CO-LAB SUPPLIES	170.79
	JPMORGAN CHASE BANK	FORT BEND-POLYMER	2,133.00
	JPMORGAN CHASE BANK	GRAINGER-MOTOR	312.79
	JPMORGAN CHASE BANK	LOWES-SIPHON PUMP & HOSE	98.97
	JPMORGAN CHASE BANK	WASTE MGMT-SLUDGE REMOVAL	2,514.80
	AT&T	LONG DISTANCE PHONE BILL	0.08
	JPMORGAN CHASE BANK	NCL-AMMONIA TESTS	147.68
	JPMORGAN CHASE BANK	GRAINGER-AIR FILTERS	109.72
	JPMORGAN CHASE BANK	GRAINGER-RELAYS	48.70
	JPMORGAN CHASE BANK	HACH CO-LAB SUPPLIES	97.37
	JPMORGAN CHASE BANK	HACH CO-LAB SUPPLIES	87.96
	JPMORGAN CHASE BANK	HACH CO-LAB SUPPLIES	70.69
	JPMORGAN CHASE BANK	HACH CO-LAB SUPPLIES	133.86
	JPMORGAN CHASE BANK	HACH CO-LAB SUPPLIES	341.45
	JPMORGAN CHASE BANK	OFFICE DEPOT-SUPPLIES	40.27
	AT&T	CONSOLIDATED PHONE BILL	64.47
	SCHNEIDER ELECTRIC USA, INC.	SCADA SUPPORT	1,380.00
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	68.61
	AEP/PSO	ELECTRIC USAGE	24,567.36
	SPOK, INC.	PAGER USE	17.74
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	58.51
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	76.54
	SCHUERMAN ENTERPRISES, INC	REPAIR BLOWER VFD'S	849.88
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	82.34
	JPMORGAN CHASE BANK	LOWES-SHOP VAC	39.99
	JPMORGAN CHASE BANK	UPS-SHIPPING	75.44
	JPMORGAN CHASE BANK	HOME DEPOT-TOOL BOX	267.97
	JPMORGAN CHASE BANK	GRAINGER-EAR PLUGS	33.35
JPMORGAN CHASE BANK	GRAINGER-TIRE GAUGE	31.16	
TOTAL WASTEWATER TREATMENT			35,236.47
WASTEWATER COLLECTIONS	JPMORGAN CHASE BANK	ATWOOD-MATERIALS	7.98
	JPMORGAN CHASE BANK	LOWES-REHAB MATERIALS	57.71

Claims List

1/5/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
WASTEWATER COLLECTIONS	JPMORGAN CHASE BANK	LOWES-MANHOLE REPAIRS	176.85
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	120.59
	SPOK, INC.	PAGER USE	53.72
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	45.65
	JAMES A. OZBUN	REWIND & REPAIR & PAINT	2,869.00
	JAMES A. OZBUN	REWIND AND REPAIR	3,926.00
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	45.65
	AEP/PSO	ELECTRIC USAGE	5,511.44
	DUKE'S ROOT CONTROL, INC	ROOT CONTROL PROGRAM	20,000.61
	JPMORGAN CHASE BANK	AMAZON-HARD DRIVE/BOGGS	77.99
	JPMORGAN CHASE BANK	DELL-DVD DRIVE/BOGGS	35.99
	JPMORGAN CHASE BANK	DELL-KB AND MOUSE-BOGGS	29.98
	JPMORGAN CHASE BANK	DELL-LAPTOP/BOGGS	1,226.46
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	45.65
	JPMORGAN CHASE BANK	ATWOODS-TOOLS	161.22
	JPMORGAN CHASE BANK	OREILLY-GENERATOR OIL	20.34
	JPMORGAN CHASE BANK	J & R EQUIP-PARTS	304.96
	JPMORGAN CHASE BANK	HD SUPPLY-SUPPLIES	81.50
	JPMORGAN CHASE BANK	BUMP2BUMP-ANTIFREEZE	82.50
	JPMORGAN CHASE BANK	GRAINGER-FUSES	143.91
	JPMORGAN CHASE BANK	ATWOODS-CASTORS	79.96
	JPMORGAN CHASE BANK	FASTENAL-SUPPLIES	25.55
	JPMORGAN CHASE BANK	HAYNES EQUIP-FLOAT SWITCH	844.99
	JPMORGAN CHASE BANK	HD SUPPLY-SUPPLIES	152.00
	JPMORGAN CHASE BANK	QUIK SERVICES-STEEL	214.20
	JPMORGAN CHASE BANK	J & R EQUIPMENT-RETURN	-289.81
TOTAL WASTEWATER COLLECTIONS			36,052.59
REFUSE COLLECTIONS	JPMORGAN CHASE BANK	KIMS INT'L-HYDRAULIC HOSE	149.09
	UNITED ENGINES, LLC	FILTERS FOR TRUCKS	393.88
	UNITED ENGINES, LLC	VALVES FOR TRUCKS	343.38
	LENOX WRECKER SERVICE INC	TOWING	666.00
	LENOX WRECKER SERVICE INC	TOWING	250.00
	JPMORGAN CHASE BANK	FLEETPRIDE-ALTERNATOR	171.75
	JPMORGAN CHASE BANK	LOWES-INSULATION	27.90
	JPMORGAN CHASE BANK	ATWOODS-WINTER APPAREL	139.98
	JPMORGAN CHASE BANK	LOWES-SUPPLIES	27.03
	JPMORGAN CHASE BANK	BUMP2BUMP-DEF FLUID	22.00
	AT&T	LONG DISTANCE PHONE BILL	0.14
	JPMORGAN CHASE BANK	LOWES-STAPLES	9.58
	JPMORGAN CHASE BANK	OREILLY-VALVE CONNECTORS	6.29
	AT&T	CONSOLIDATED PHONE BILL	10.75
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	41.71
	UNITED STATES CELLULAR CORPORATION	PW CELL PHONES	51.43

Claims List

1/5/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
REFUSE COLLECTIONS...	UNITED ENGINES, LLC	PROX SWITCH	534.80
	COVANTA LANCASTER, INC	REFUSE TIPPING FEES	5,784.25
	SPOK, INC.	PAGER USE	66.09
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	41.71
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	41.71
	THE METROPOLITAN ENVIRONMENTAL TRUS	MET MEMBERSHIP DUES	3,859.41
	JPMORGAN CHASE BANK	BUMP2BUMP-DEF FLUID	22.00
	JPMORGAN CHASE BANK	LOWES-INSULATION	55.80
	JPMORGAN CHASE BANK	BUMP2BUMP-SCREWDRIVER SET	17.99
	JPMORGAN CHASE BANK	BUMP2BUMP-HOSE	2.76
TOTAL REFUSE COLLECTIONS			12,737.43
RECYCLE CENTER	JPMORGAN CHASE BANK	WASTE MGMT-TIPPING FEES	848.60
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	11.05
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	11.05
	AEP/PSO	ELECTRIC USAGE	74.54
	UNIFIRST HOLDINGS LP	UNIFORM CLEANING	11.05
	AT&T	CONSOLIDATED PHONE BILL	10.75
	AT&T	LONG DISTANCE PHONE BILL	0.02
	JPMORGAN CHASE BANK	BURNS PROPANE-PROPANE	37.56
	JPMORGAN CHASE BANK	WASTE MGMT-REC TIP FEES	832.55
TOTAL RECYCLE CENTER			1,837.17
OPWA DEBT SERVICE	BANCFIRST	ORF-10-0014-CW/SANTA FE	14,375.73
	BANCFIRST	800472011/RANCH CR	25,377.32
	BANCFIRST	874317019/06 NOTE	35,690.09
	BANCFIRST	FAP-01-0003-L/01C	6,484.12
	BANCFIRST	FAP-10-0002-L/10	7,255.81
	BANCFIRST	ORF-01-0002-L/01B	11,978.28
	BANCFIRST	ORF-99-0008-L/99B	3,630.51
	BANCFIRST	ORF-09-0007-CW/09C	23,361.34
	BANCFIRST	FAP-12-0011-L/12-02B	32,000.00
	BANCFIRST	ORF-09-0003-CW/09B	55,960.40
	BANCFIRST	874320013/13-06DW	28,993.67
TOTAL OPWA DEBT SERVICE			245,107.27
FUND GRAND TOTAL			466,531.97
OPWA STF DEBT SERVICE	BANCFIRST	874405004/2008	100,277.00
TOTAL OPWA STF DEBT SERVICE			100,277.00

Claims List

1/5/2016

Budget Unit Title	Vendor Name	Payable Description	Payment Amount
FUND GRAND TOTAL			100,277.00
OPWA ST SUB - DEBT SERV	SF SHOPS INVESTORS, L.P.	DEVELOPMENT AGREEMENT	72,634.19
TOTAL OPWA ST SUB - DEBT SERV			72,634.19
FUND GRAND TOTAL			72,634.19
OPWA GRAND TOTAL			\$639,443.16

OWASSO PUBLIC WORKS AUTHORITY
PAYROLL PAYMENT REPORT
PAY PERIOD ENDING DATE 12/12/15

<u>Department</u>	<u>Payroll Expenses</u>	<u>Total Expenses</u>
OPWA Administration	9,885.59	14,779.43
Utility Billing	5,307.20	9,400.47
Water	13,814.31	23,705.47
Wastewater	11,924.89	21,177.09
Wastewater Collection	8,774.43	14,410.48
Refuse	12,232.40	19,097.97
Recycle Center	960.00	1,534.80
<u>FUND TOTAL</u>	<u>62,898.82</u>	<u>104,105.71</u>